


## Content

Title :	Ministry of Culture 2015 Directions on Implementing the Youth Participation in Village Cultural Development Project 
Date :	2015.08.26
Legislative :	Promulgated on August 26, 2015
Content :	<p>I.The Ministry of Culture (henceforth “MOC” ) has drafted these Directions to help young people meet modern cultural, social, and economic challenges by tapping into local cultural resources and splendor; connecting village culture and community building to social networks; and creating programs that will engender innovation and a vibrant civic culture. This will also help to increase the potential of diverse local cultures, create a cooperative society, and aid the nation’ s sustainable development.</p> <p>II.Eligibility</p> <p>A.ROC nationals between the ages of 20 and 35; proof must be provided.</p> <p>B.Foreign nationals, not to include those from mainland China, between the ages of 20 and 35 and in possession of an ROC residency permit issued by the Bureau of Consular Affairs or a resident certificate issued by the National Immigration Agency; proof of possession of such documents must be provided.</p> <p>III.Timeframe</p> <p>Approved projects shall be implemented over a period of at least six months from the date on which they are approved through November 30, 2016.</p> <p>IV.Evaluation standards, procedures, announcement of results, and recusals</p> <p>A.Standards:</p> <ol style="list-style-type: none"><li>1.Cultural, social, and economic effects a proposed project will have on a community; use of resources; adaptive plans and their implementation; participation by local citizens; and how the proposal brings together youth and elderly residents shall account for 30 percent;</li><li>2.Social innovation and use of new media shall account for 20 percent;</li><li>3.Sustainability (attracting and combining resources and/or funding from various sources to make the proposed project self-sustaining) shall account for 15 percent;</li><li>4.Impact on society (to what level or extent has the project influenced or changed a community) shall account for 10 percent.</li><li>5.Feasibility shall account for 25 percent.</li></ol> <p>B.Evaluation procedure:</p> <ol style="list-style-type: none"><li>1.Eligibility confirmation: The relevant MOC department will review</li></ol>

documents provided by the applicant. Where information is found to be missing, the applicant will be notified of the need to forward missing documents to the MOC (one notification only will be issued). Applicants who fail to do so by the deadline will be declared ineligible. Applicants whose proposals indicate a need to conduct renovations must provide to the MOC relevant building or land permits having a minimum one-year validity for the first installment of funds to be remitted. Where these cannot be produced, funds shall not be released.

2. First review: Representatives of the MOC and of related agencies as well as scholars and experts shall form a review panel, which will review submitted documents. Applicants who pass this first review shall move on to a final review.

3. Final review: The MOC will call together the review panel to examine candidates and determine monetary awards. Applicants reaching this stage will be asked to deliver a presentation before the panel and will engage in a review that is based on actual needs. The decision of the panel will be reviewed and approved of by the Minister or the Minister's appointee. Where needed, applicants will be directed by the panel to furnish a revised plan within a specified timeframe, which will be reviewed and approved of in another panel meeting.

C. Results: After reviews are completed, the results will be published on the MOC's website and award recipients notified in writing.

D. Recusal: To ensure fairness and secrecy, individuals on the review panel are to agree to keep secret the information that comes before them and recuse themselves where necessary. Panel members are expected to recuse themselves where the situations described in Article 32 and Article 33 of the Administrative Procedure Act apply.

V. The largest amount to be awarded for a single plan will be NT\$1 million, the smallest NT\$100,000. The amount awarded will be determined by the content and expenses listed in each plan. The number of awards to be given will be otherwise announced by the MOC.

The award amount can be raised where the review panel deems a plan to be of particular significance; the amount approved for monetary awards will be subject to adjustment based on the annual budget (which could be frozen) approved for the MOC by the Legislative Yuan. Where a monetary award is retracted, reduced, or postponed, awardees shall not have recourse to other compensation.

VI. Award monies shall be remitted to award winners in stages based on progress made on the plan. For each period, award winners shall submit the following documents:

A. First stage: A receipt for first-stage payment; a revised plan (including a chart comparing the original to the revised plan); a work schedule; a copyright authorization; land or building permits of a least one year's validity (where necessary); and a pledge to execute the project, these within the time period set in the written notification sent by the MOC. Thirty (30) percent of the award money will be remitted after these documents have been reviewed by the MOC.

B. Second stage: A receipt for second-stage payment and an achievements report, work completed at this point equaling or exceeding one-half of the total. A further thirty (30) percent of the award money will be remitted after these documents have been reviewed by the MOC.

C. Third stage: A receipt for third-stage payment (to be received by Nov.

30) and an achievements report (including the electronic file of same), work at this point having all been completed. The final forty (40) percent of the award money will be remitted after these documents have been reviewed by the MOC.

#### VII. Application period and procedure:

A. Application period: To be announced separately by the MOC.

B. Procedure:

1. Applicants are to provide the following to the MOC: one checklist; 12 copies (1 original and 11 photocopies) of a proposed plan and letters of consent from partners; one copy each of a letter of consent to use personal data, a copyright authorization, a pledge to execute the project, and a 5- to 10-minute promotional video. Please see Appendices I through V for formats.

2. Applicants are to present the aforementioned documents to the MOC in the timeframe allotted by mail (date determined by postmark) or in person. Where the deadline is a holiday, applications will continue to be accepted through the next work day. Late applications will not be given consideration.

3. On the envelope in which application materials are delivered should be printed "For participation in the Youth Village Culture Development Project competition" and the packet should be addressed to the Ministry of Culture Department of Cultural Resources (13th Floor, No. 439 Zhongping Rd., Xinzhuang Dist., New Taipei City)

4. Whether applicants are selected as winners or not, information and documents provided will not be returned.

#### VIII. Prizewinners agree to the following guidance and oversight from the MOC while implementing their plans:

A. The guidance of an instructor appointed by the MOC. Prizewinners are to hold regular meetings to review progress and inform both the instructor and the MOC, which will send personnel to attend;

B. Prizewinners shall regularly report progress and information on activities on a website of the MOC's choosing and should be prepared to give progress reports during visits by MOC personnel and members of a guidance panel as well as during visits by the instructor and members of a guidance panel. These reports will be seen as important evidence of progress used to determine whether the next stage of funds will be released;

C. Applicants (or their designees, who should be among the key personnel implementing the plan) are to attend exchange and case-study activities held by the MOC; and

D. During the plan's implementation, prizewinners are to cooperate with requests of the MOC vis-à-vis research or policy analysis, and shall fill out and submit related forms accurately along with related information on achievements.

#### IX. Intellectual property rights:

A. Prizewinners are to guarantee that the information they provide in their

applications and during plan implementation does not infringe upon the intellectual property rights of others or otherwise violate the law.

B. Where prizewinners' plans, promotional videos, and information used during the implementation period utilize the copyrighted works of others, a copyright authorization must be obtained beforehand.

C. The intellectual property rights appertaining to prizewinners' plans, promotional videos, achievements reports (including text, photographs, film, and documentaries), scripts, written records, books, audiovisual materials, and cultural creative products shall belong to that MOC department designated to hold the copyright. The MOC shall be authorized to use at any time and place, and in any way it so deems, the aforementioned content in its policy promotions and in not-for-profit activities and publications it produces. Prizewinners are to guarantee that the original creator(s) will not attempt to utilize copyright over these items without first obtaining authorization from the MOC and/or its designated department. Prizewinners shall not be compensated for the aforementioned copyright.

#### X. Other items

A. Applicants are not to provide false documentation or information. Where those who are declared prizewinners are later found to have provided false information/documentation, the MOC will revoke the award and the recipient shall, unconditionally, return any prize monies received to the MOC.

B. Prizewinners are to upload their promotional videos to YouTube as well as to the official activity website.

C. Plans are to be completed in the timeframe and manner listed in the original plan. No applications for change to the timeframe or content may be made except where the MOC-appointed instructor deems such alterations necessary. However, where the prizewinner is unable to complete the project according to schedule due to force majeure or another reason not attributable to the prizewinner, the prizewinner is to notify the MOC within 15 days of becoming aware of the problem with an application to extend or otherwise change its original plan. The prizewinner may execute said revised plan upon approval by the MOC. Where prizewinners do not follow this regulation, the MOC will determine whether to stop or cancel the award depending on the severity of the infraction.

D. Prizewinners are to guarantee that they will execute and complete their plan. Where prizewinners do not complete their plans according to schedule and in the manner detailed in said plan, or where the execution is found to be lacking, or where these Directions have been violated, the MOC will, depending on the severity of the offence, require changes to be made or cancel the award and seek the remittance in part or in full of award money already awarded. Where prizewinners withdraw from participation without reason, they are to return to the MOC unconditionally award money already received.

E. The MOC will act in accordance with the nation's tax laws in reporting or withholding taxes from the award money.

F. Promotional materials used during the implementation of the plan (including information conveyed via new media, invitations, posters, and other published materials) will acknowledge the Ministry of Culture as the sponsoring agency or award giver. The MOC-appointed instructor and the MOC are to be given three weeks' advance notice of promotional events, press conferences, and opening and closing ceremonies.

G. To prevent multiple awards being given by the government for the same project, the same or similar plans that have already been granted awards by

the MOC and its subsidiaries, the National Culture and Arts Foundation, the National Performing Arts Center, or central government agencies shall not be eligible for this award. Where an award has been approved and it is found that the plan is the recipient of multiple awards, the MOC will cancel the award and require the return of prize money remitted by a specified deadline.

XI. These Directions are to be implemented in line with related laws and regulations.

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Data Source : Ministry of Culture Laws and Regulations Retrieving System